

Falkirk Junior Bike Club SCIO

Scottish Charity Number SC050242

Trustees' Annual Report and Accounts

For the year ended 31 December 2020

Trustees' Annual Report for the year ended 31 December 2020

The trustees have pleasure in presenting their report together with the accounts for the year ended 31 December 2020.

Reference and Administrative Information

Charity Name

Falkirk Junior Bike Club SCIO ('known as' name is FJBC)

Charity Number

SC050242

Address

Grange Meadows, Stenhousemuir, Larbert, FK5 4XA

Current Trustees

The trustees of Falkirk Junior Bike Club SCIO on the date of approval of the Trustees' Annual Report and the dates they served (unless they were in position for the whole financial period of the accounts forming part of this annual report) were as follows:

Mark Drackford	Chair
Fraser Johnston	Head of Strategic Planning and Coaching
Paul Burns	Treasurer

The following have been supporting the charity trustees in the operation and control of the club and seek formal election as charity trustees at the Annual General Meeting (AGM) of the club on 30 March 2021:

Jade Gray	Membership Secretary
Graham McQueen	Fundraising and Sponsorship Officer
Marc Wright	Communications and Marketing Officer
Lesley Archibald	Wellbeing and Protection Officer (Lead)
Tom Whalley	Wellbeing and Protection Officer (Support)
Gemma McAusland	Club Kit Officer
Andrew Lauder	Social Secretary
Fiona Ellis	People Development Coordinator
Jody Soyka	General Secretary

Structure, Governance and Management

Constitution

The club is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 24 June 2020. The club was previously an unincorporated association but changed its legal form to a SCIO. The assets of Falkirk Junior Bike Club were transferred to Falkirk Junior Bike Club SCIO on 25 June 2020.

Appointment of trustees

The structure of the club consists of the members and the committee. The people serving on the committee are referred to in the constitution as charity trustees. The committee are responsible for the general control of the activities of the club.

Trustees are elected at the annual general meeting. Trustees are either members of the club or have specialist experience/skills which may be of assistance to the committee. The committee consists of a minimum of ten trustees and a maximum of fifteen trustees, with a maximum of three trustees eligible to be elected from out with the membership.

Objectives and Activities

Charitable purposes

The club's purposes are the advancement of public participation in sport for people aged four and above by/through:

- providing regular, high quality coaching sessions to young people, to develop the next generation of cyclists;
- supporting the development of skilled and committed volunteers, coaches and mountain bike leaders;
- promoting the club within the local community;
- ensuring a duty of care to all members of the club;
- providing all of its services in a way that is fair to everyone;
- advocating for investment in cycling facilities locally.

Activities in the year

2020 kicked off with a bang for FJBC. Our event "Kinneil X" was hugely successful, bringing in 300+ riders from across Scotland to compete at the Kinneil Estate. Awarded Scottish Cycling's "Club of the Year" in February, FJBC was off to a great start. The subsequent return to sessions also showed great promise, with very few riders not returning after the winter break. When sessions were brought to an abrupt end in March due to the pandemic lockdown, it could have meant a quiet period for FJBC. That was not to be the case.

Falkirk Junior Bike Club SCIO

From March through to the return of sessions in August, FJBC looked to engage its members in a variety of different ways, including a 12-hour lockdown relay which raised £10,000 for Strathcarron Hospice, and quizzes and competitions for the kids to get involved in. Perhaps the most significant piece of engagement was the development of the FJBC Passport, containing weekly activities and skills to learn. The club was also able to source local funding to supply activity booklets out to a much wider regional audience.

Club sessions returned on a phased basis during August 2020 as restrictions allowed, and the twice-weekly sessions ran through to end of November as planned, with some additional masterclasses and virtual rollers sessions also being run during that time. Through that period, the club also introduced the loaning out of BMX bikes obtained from the council, and organised security marking of bikes for club members by the police. We also completed several substantial collections for the Foodbanks close to our training locations in Bo'ness and Falkirk. The year closed with a Christmas quiz and a virtual visit from Santa.

Plans for future

FJBC are taking a cautious approach in planning our return to activity in 2021. The committee are attempting to balance the impact that the significant reduction of income from 2020 has had, with the significant enthusiasm from members to return to club activities as soon as possible. FJBC's presence in numbers at locations around our region also has a reputational impact, so the return to activities will be measured, in line with Scottish Cycling guidance, and will rely on an increase of volunteers to help the club follow the relevant Covid protocols.

During 2020, the waiting list for new joiners has increased significantly, roughly matching the number of members in the club (140+). The challenge for 2021 is to return to stable activity levels for our existing members whilst building up our volunteer pool. Only this will enable us to consider the expansion of the club membership in a practical and controlled manner. The club has a fully functioning committee and demand is high. With additional volunteers in support, the club will be able to progress towards its full potential.

Financial Review

Summary

Falkirk Junior Bike Club SCIO generated a surplus for the year of £6,924, which was transferred to reserves.

Total receipts were £21,804. Donations include the transfer from the unincorporated association (Falkirk Junior Bike Club) of £6,748. Income from membership fees was £5,979, lower than anticipated due to the impact of Covid on activities. Net receipts from fundraising activities (mainly sale of club kit), after deducting expenses, was a loss of £743 but represents an increase in the value of stock held. The club received £6,136 of grants in the year, in support of specific activities, including the hugely successful FJBC Passport initiative and the cycle to school scheme.

At the end of the year, unrestricted reserves were £2,104 and restricted reserves were £4,820.

Policy on the Reserves

The trustees believe it is prudent to maintain a figure in reserves to allow for emergencies and unforeseen circumstances. This figure is in addition to restricted funds received which have not been expensed. The trustees believe an appropriate unrestricted reserve figure, taking in to account the club's current activities, is £2,000. This gives a significant period of cover in terms of the club's current fixed costs. The reserve figure will be reviewed annually to take in to account any changes in the club's circumstances.

As at 31 December 2020, the club held unrestricted reserves of £2,104.

Approved by the Trustees and signed on their behalf

Mark Drackford
Chair
22 March 2021

Independent Examiner's Report to the Trustees of Falkirk Junior Bike Club SCIO

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages seven to nine.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:	Jason Budd
Relevant Professional qualification/professional body:	ACA (ICAEW)
Address:	4 Gilmours Place Larbert
Date:	26 th March 2021

Statement of Receipts and Payments for the year ended 31 December 2020

	2020	2020	2020
	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	£s	£s	£s
Receipts			
Donations	9,528	3,199	12,727
Grants		6,136	6,136
Receipts from Fundraising Activities	<u>2,941</u>		<u>2,941</u>
Total Receipts	<u>12,469</u>	<u>9,335</u>	<u>21,804</u>
Payments			
Expenses for Fundraising Activities	3,684		3,684
Payments relating to Charitable Activities	<u>6,681</u>	<u>4,515</u>	<u>11,196</u>
Total Payments	<u>10,365</u>	<u>4,515</u>	<u>14,880</u>
Surplus / (Deficit) for the year	<u><u>2,104</u></u>	<u><u>4,820</u></u>	<u><u>6,924</u></u>

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Statement of Balances as at 31 December 2020

	2020	2020	2020
	Unrestricted	Restricted	Total
	Funds	Funds	Funds
	£s	£s	£s
Cash at bank and in hand			
Opening Cash as at 24th June	0	0	0
Net Cash Inflows / (Outflows)	<u>2,104</u>	<u>4,820</u>	<u>6,924</u>
Closing Cash as at 31st December	<u>2,104</u>	<u>4,820</u>	<u>6,924</u>

Other assets (unrestricted funds)

Kit for sale			2,699
Equipment (estimated value)			<u>2,000</u>
			<u>4,699</u>

Approved by the Trustees and signed on their behalf

Mark Drackford
Chair
22 March 2021

Notes to the accounts for the year ended 31 December 2020

1 Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objectives of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

3 Trustee remuneration

No remuneration was paid to the trustees or any connected persons during the year.

4 Trustee expenses

No expenses were paid to charity trustees during the year.